

Mr. P.K. Mohapatra I.A.S
Principal Secretary to Government



**GOVERNMENT OF ODISHA
SCHOOL & MASS EDUCATION
DEPARTMENT
ODISHA SECRETARIAT
BHUBANESWAR-751001
Ph. : 0674-2536631
Fax : 0674-2536755
E-mail : secysme@gmail.com**

Letter No. 3437⁽²⁰⁾ / P19/12 / Date 05.04.18

To,
**All Collectors & District Magistrates,
Odisha**

**Sub: Compliance of Apex Court order on School Safety & Implementation
of School Safety Policy 2016 guidelines issued by NDMA.**

Ref: Memo No. 262/OSDMA/18 dated 28.03.18

Madam/Sir,

In inviting a reference to the subject and Memo No. 262/OSDMA/18 cited above, as per the NDMA guideline safety Advisory Committee at District level, Block level and at school level are required to be formed. In this context an indicative list of members for Constitution of School safety Advisory Committee at District level, Block level and constitution of safety committee at school level is given below for your information and ready reference.

School Safety Advisory Committee at District level

- | | | |
|---|---|--------------------------------------|
| • Collector and District Magistrate | - | Chairperson |
| • Superintendent of Police | - | Co-Chairperson |
| • District Fire Officer | - | Member |
| • District Welfare Officer | - | Member |
| • District Social Welfare Officer | - | Member |
| • CDMO | - | Member |
| • Executive Engineer RWSS/PWD | - | Member |
| • District Emergency Officer | - | Member |
| • Panchayat Raj Officer | - | Member |
| • Principal, DIET | - | Member |
| • BEO, District Head Quarter | - | Member |
| • 2 NGO personnel (having exp in Disaster Management and to be nominated by Collector)- | - | Member |
| • District Project Coordinator, SSA | - | Member |
| • District Education Officer | - | Nodal Officer
and Member Convener |

School Safety Advisory Committee at Block level

- Block Development Officer - Chairperson
- ABEO- cum-BRCC, - Member
- Two CRCCs, - Member
- NGO activists (having exp in Disaster Management) - Member
- Technical Consultant of the concerned Block - Member
- Gram Panchayat Officer - Member
- Welfare Extension Officer - Member
- Block Education Officer - Member Convener

Safety Committee at School level

- SMC President - Chairperson
- Two Parents(one female) - Member
- One Assistant Teacher - Member
- Two Students(Meena/Child cabinet) - Member
- Persons from Local NGO/CBO/Civil Organisation (having experience in Disaster Management) - Member
- PRI Member - Member
- One Asha Karmi - Member
- Anganwadi worker - Member
- Head Master or I/C Head master - Member Convener

You are requested to ensure the constitution of the committee at District, Block and School level. All constituted committees will execute the NDMA guidelines in letter and spirit.

This may be treated as most urgent.

Yours Faithfully,


Principal Secretary to Government

Memo No. 3438/Pg/12 Date 05.04.18

- Copy to all District Education Officers for information and necessary action. It is requested to constitute the school safety advisory Committee at different level, prepare the school safety plan and report to SPD, OPEPA in QPR format as per the date line.
- Copy to all District Project Coordinators, RTE-SSA/all Block Education Officers, for information and necessary action.


Principal Secretary to Government