



ସମଗ୍ର ଶିକ୍ଷା
समग्र शिक्षा
Samagra Shiksha



DISTRICT PROJECT OFFICE

SAMAGRA SHIKSHA, MALKANGIRI

AT/PO/District- MALKANGIRI (In front of CIRCUIT House), ODISHA, PIN- 764048,

E-mail: dpcmalkangssa.osepa@nic.in

No. 2545 /Plg./ 2025

Date. 23 / 06 /2025

TENDER CALL NOTICE FOR PRINTING & SUPPLY OF IDENTITY CARD & BADGE FOR PM SHRI SCHOOL STUDENTS AND TEACHERS

Sealed tenders under two bid systems are invited from the reputed agency/supplier/manufacture having valid PAN, GST & IT clearance, registration of firm etc. for supply of **Identity Card & Badge for PM SHRI School students & teachers under PM SHRI scheme**. The tender papers (bid documents) containing detailed specification with terms and conditions ,application of Technical Bid & application of Financial Bid can be obtained by downloading from the web site i.e. www.malkangiri.odisha.gov.in and www.osepa.odisha.gov.in. The bidders are required to submit demand Draft of **Rs. 2000/- (Rupees Two thousand only)** drawn in favour of Collector-cum-Chairman and DPC,SSA, Malkangiri towards cost of tender paper along with the application of technical bid. The last date and time for receiving of tender paper is **Date: 10.07.2025 at 5.00 P.M** and will be opened on **Date: 11.07.2025 at 11.00 A.M** in the office of the Samagra Shiksha, Malkangiri in presence of tenderers or their authorized representatives and members of purchase committee. Corrigendum/addendum if required will be uploaded in the above web site. Hence potential bidders are requested to go through with the above web site. The authority reserves the right to reject any or all the tenders without assigning any reasons thereof.

By order of Collector-cum-Chairman,
Samagra Shiksha, Malkangiri


District Education Officer-cum-DPC,
Samagra Shiksha, Malkangiri



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TERMS & CONDITIONS

1. The Bid applications must be sent through Registered Post / Speed Post / Courier only addressed to the District Project Office, Samagra Shiksha, Near Circuit House, At- DNK, Po/Dist.-Malkangiri, Pin-764048 during the office working hours.
2. The tender has been invited under two bid system i.e Technical Bid and Financial Bid. The interested agencies/firms/ are advised to submit two separate sealed envelopes super scribing "Technical bid for supply of Identity Card & Badge for PM SHRI School students & teachers" & "Financial Bid for Supply of Identity Card & Badge for PM SHRI School students & teachers". Both sealed envelopes should be kept in a third envelope super scribing "Tender for supply of Identity Card & Badge for PM SHRI School students & teachers" of Malkangiri district.

3. Particular of the materials required as follows.

Sl.No	Name of the Items of TLM	Specification, Quantity & Price BID
1	Identity Card for Students & Teachers	As per Annexure- A
2	Badge for Students	

4. The date and time schedule relating to tender are cited as under.

Sl.No	Activity	Date and Time
1	Issue of tender document	24.06.2025
2	Last date & time for receipt of tender document.	10.07.2025 / 05.00 P.M.
3	Opening of Technical Bid	11.07.2025 / 11.00 A.M.
4	Opening of Financial Bid	11.07.2025 / 11.00 A.M.

5. Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all proposal of the bidder. The bid validity period is 90 days from the date of opening of the financial bid. Accordingly, the bidder shall submit the Bid.
6. Following documents must be enclosed with the Technical Bid Application. (Format-B)
 - a. GST Registration Certificate under Odisha GST Act & up to date GST Filing copy (January-2025 to march-2025).
 - b. PAN card.
 - c. Income Tax clearance certificate for last 3 financial years 2021-22,2022-23 & 2023-24. (i.e AY-2022-23,2023-24 & 2024-25)
 - d. Valid Aadhar Udyog registration Certificate.

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- e. Sample materials of each item must be produced as per the specification before the Committee at the time of opening of tender.
- f. Demand draft of **Rs.2000/-(non-refundable)** of any Nationalized Bank in favour of Collector-cum-Chairman and DPC,SSA, Malkangiri towards the cost of tender paper.
- g. Undertaking in a judicial stamp paper with mentioned Tender Notice number and date, regarding that the firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. /Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OSEPA and convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.
- h. Demand Draft of any Nationalized Bank in favour of Collector-cum-Chairman and DPC,SSA, Malkangiri as follows towards EMD which is refundable without interest.

SI No	Name of the Items	EMD Value
1	Identity Card for Students & Teachers	Rs. 14132/-
2	Badge for Students	Rsa.14132/-

NB: Bidders can apply for one or both category of the items as per their convenient.

7. The financial bid will be opened only those tenderers whose technical bids are found in order. Conditional tender shall not be considered.
8. TDS will be deducted from bill as per income tax rule applicable.
9. Exemption certificate in respect of EMD & Security deposit will not be considered.
10. Payment will be made by District Project Coordinator, Samagra Shiksha, Malkangiri after delivery of materials at School points.
11. The agreement will be executed with the successful firm with the DPC, SS, Malkangiri. If the successful firm fails to execute the contract or withdraw the tender paper, the EMD of the firm will be forfeited.
12. The successful firm will have to deposit 5 % of total contract value as security deposit at the time of agreement. If the firm fails to make complete supply of required materials as per our supply order, the security deposit will be forfeited.
13. The bidder should **quote the price** of the items including Tax, transporting and other cost (DTP, Photo collection etc.) as per the prescribed **Price Bid format (Annexure-A)** No over writing or cutting is permitted in the financial bid format.
14. Supply order will be issued to the selected firm for supply of materials keeping in view of Budget provision under each category. Quantity may be increased or decreased. Materials will be delivered at the **11 No. PM Shri Schools across the district.**
15. Quality and size of the materials as per specification mentioned must be followed.

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16. If any deficiency to be found in the application form, the tender application will be out rightly rejected.
17. The right of acceptance of tender rests with Collector, Malkangiri who does not bind himself to accept the lowest tender. The Committee will ensure the best quality with minimum rate. Accordingly, the tender will be finalized on verification sample items with quoted price within the budget provision by the Committee.
18. The tenderer has to sign in each page of the tender paper as acknowledgement of acceptance of the terms, conditions, specifications etc.
19. All disputes relating to and arising out of supply of materials, shall be mutually sorted out by both the parties failing which decision of the Collector, Malkangiri on the points of dispute shall be accepted by both the parties.
20. The authority reserves the rights to accept or reject any or all tender papers without assigning any reason thereof.


District Education Officer-cum-DPC
Samagra Shiksha, Malkangiri

ANNEXURE-A

Application of Price Bid

PRINTING & SUPPLY OF IDENTITY CARD & BADGE FOR PM SHRI SCHOOL STUDENTS AND TEACHERS

Name, Address & Tel.No of Tenderer: - _____

Sl, No	Name of the Items	Specification	Approximately Total Required Quantity	Quoted Rate per one piece including all Tax (Rs.)
1	BADGE	Shape : Round Button with Pin	7066	
		Quality: Both Front and back side metal Shells and metal back		
		Centre width: Size 58 mm		
		Printing : Multi Color		
2	IDENTITY CARD	Height: 90 mm including Holder	7066	
		Width: 60 mm Including Holder		
		Holder: Transparent Holder with full cover (Heavy Fiber)		
		Inner Card: PVC Card with water resistance		
		Card Print: Multi-Color with both Odiya and English Print.		
		Lanyard Use: 16 mm with Digital multi-color printing		
		Clipping : Steel Clip with Lanyard		
3	Transportation charges for delivery of materials to 11 school points.			

NB: Only single price should be quoted for each item and if multiple prices is quoted under different options, the rate quoted by the firm in the 1st options only will be valid and considered for evaluation.

Signature of the Tenderer
With date and seal

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FORMAT – B

Application-cum-Checklist of Technical Bid

TENDER CALL NOTICE FOR PRINTING & SUPPLY OF IDENTITY CARD & BADGE FOR PM SHRI SCHOOL STUDENTS AND TEACHERS

Name, Address & Tel.No of Tenderer: - _____

Sl,No	Documents	Enclosed (Yes/No)
1	GST registration certificate under Odisha GST Act & Up to date GST Filing copy (Jan-25 to March-2025).	
2	PAN card.	
3	Income Tax clearance certificate for last 3 financial years. i.e 2021-22,2022-23,2023-24 (i.e AY-2022-23,2023-24,2024-25)	
4	Valid Aadhar Udyog registration	
5	Sample materials of the item.	
6	Demand draft of Rs.2000 towards the cost of tender paper.	
7	Demand Draft towards EMD as per terms & condition	
8	Undertaking on non-blacklisted by any authorities, Govt. Institution and Court of law.	
9	Any other documents as mentioned in the tender	

Signature of the Tenderer
With date and seal



(B)