

ଖ. (୨୫୦୦୦ ଟଙ୍କା ରୁ ଅଧିକ ମୂଲ୍ୟର ଜୋତା ଆଦି ଉପକରଣ ପାଇଁ ରାଶି ଜମା ହୋଇଥିବା ବିଦ୍ୟାଳୟ କ୍ଷେତ୍ରରେ)

- ବିଦ୍ୟାଳୟ ପରିଚାଳନା କମିଟିର ଆକାଉଣ୍ଟକୁ ଜୋତା ଆଦି (ଉପରଲିଖିତ ଉପକରଣ) ବାବଦକୁ ଅର୍ଥ ଯୋଗାଇ ଦିଆଯିବ । ବିଦ୍ୟାଳୟ ସ୍ତରରେ ଛାତ୍ରଛାତ୍ରୀଙ୍କ ଜୋତା ଆଦି ବଣ୍ଟନ କାର୍ଯ୍ୟ ୨୦୨୫-୨୬ ବର୍ଷ ପାଇଁ ବିଦ୍ୟାଳୟ ପରିଚାଳନା କମିଟି (SMC) ମାଧ୍ୟମରେ କରାଯିବ ।
- ବିଦ୍ୟାଳୟ ପରିଚାଳନା କମିଟି (SMC) କ୍ଷେତ୍ରରେ ଉକ୍ତ ବିଦ୍ୟାଳୟର ସ୍କୁଲ ପରିଚାଳନା କମିଟି ଖୋଲା ବଜାରରୁ ଜୋତା ଆଦି କିଣିବା ସକାଶେ ୩ ଗୋଟି ଭିନ୍ନ ଭିନ୍ନ ଦ୍ରବ୍ୟ ଓ ସେବାକର ପଞ୍ଜିକୃତ (GST Registered) ବିତରକ / ଦୋକାନୀଙ୍କ ଠାରୁ ତିନୋଟି କୋଟେସନ୍ ସଂଗ୍ରହ କରିବେ । ସ୍କୁଲ ପରିଚାଳନା କମିଟି ଅଧିବେଶନରେ ଉକ୍ତ କୋଟେସନ୍ ଯାଞ୍ଚ କରାଯିବ ଏବଂ ସବୁଠାରୁ କମ୍ ମୂଲ୍ୟର କୋଟେସନ୍ କୁ ବୈଠକରେ ଅନୁମୋଦନ କରାଯିବ । ସେହି ଅନୁମୋଦିତ ସଂସ୍ଥା ସହିତ ଜୋତା ଆଦି ବିତରଣ ପାଇଁ ଚୁକ୍ତି କରାଯିବ ଓ ଜୋତା ଆଦି ଉପକରଣ କ୍ରୟ କରି ବଣ୍ଟନ କରାଯିବ । ଏହି ପ୍ରକ୍ରିୟା ସମ୍ପୂର୍ଣ୍ଣଭାବେ ବିଦ୍ୟାଳୟର ରେକର୍ଡ ଖାତାରେ ଲିପିବଦ୍ଧ କରାଯିବ ।

୧୪. ନିର୍ଦ୍ଧାରିତ ସମୟ ମଧ୍ୟରେ ଉତ୍ତମ ମାନର ଜୋତା ଆଦି ଯୋଗାଣ ପାଇଁ ଉକ୍ତ ଦୋକାନୀ / ବିତରକଙ୍କ

ଠାରୁ ଏକ ସ୍ବାକୃତି ପତ୍ର ରଖାଯିବ । ଚୁକ୍ତି ଅନୁସାରେ ଜୋତା ଆଦି ଯୋଗାଣ/ବିତରଣ ନ କଲେ ସେଥିପାଇଁ ବିତରକ ସଂସ୍ଥା ବିରୁଦ୍ଧରେ କେଉଁ ପଦକ୍ଷେପ ନିଆଯିବ, ସେ ବାବଦରେ SMC ବୈଠକରେ ମଧ୍ୟ ନିଷ୍ପତ୍ତି ନିଆଯିବ ।

୧୫. ସଠିକ ମାନର ଜୋତା ଆଦି ଯୋଗାଣ/ବିତରଣ ପରେ ଯୋଗାଣକାରୀ ସଂସ୍ଥା/ ବିତରକଙ୍କୁ ବ୍ୟାଙ୍କ ଖାତା ମାଧ୍ୟମରେ ଦେୟ ପ୍ରଦାନ କରାଯିବ (ଉତ୍ତମ ୨୫୦୦୦ ଟଙ୍କା ବା ତା ଠାରୁ କମ୍ ଏବଂ ୨୫୦୦୦ ଟଙ୍କା ରୁ ଅଧିକ କ୍ଷେତ୍ରରେ) । କୌଣସି ପରିସ୍ଥିତିରେ ନଗଦ ଅର୍ଥ ମାଧ୍ୟମରେ ଦେୟ ପ୍ରଦାନ କରାଯିବ ନାହିଁ ।

୧୬. ଉପରୋକ୍ତ ସମସ୍ତ ପ୍ରକ୍ରିୟା CRCC କି ପ୍ରତ୍ୟେକ ଡିଭାଇସନରେ ସମ୍ପାଦିତ ହେବ । ଆବଶ୍ୟକ ସ୍ଥଳେ Block Accountant-cum-Support staff କି ସହାୟତା ନିଆଯିବ ।

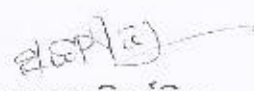
୧୭. ବିଦ୍ୟାଳୟ ପରିଚାଳନା କମିଟି (SMC) ଜୋତା ଆଦି ବିତରଣ କରିବା କ୍ଷେତ୍ରରେ ସମସ୍ତ ପ୍ରକାର ସାଧୁତା, ସ୍ପଷ୍ଟତା ଓ ନିରପେକ୍ଷତା ଅବଲମ୍ବନ କରିବେ । ଏହା ଛଡ଼ା ଜିଲ୍ଲା ଶିକ୍ଷା ଅଧିକାରୀ ତଥା ଜିଲ୍ଲା ପ୍ରକଳ୍ପ ସଂଯୋଜକ (DEO-Cum-DPC), ଜିଲ୍ଲା ପ୍ରକଳ୍ପ କାର୍ଯ୍ୟାଳୟର ସମସ୍ତ ସଂଯୋଜକ ଓ ସଂଯୋଜିକା (Coordinator), ଗୋଷ୍ଠୀ ଶିକ୍ଷାଧିକାରୀ (BEO), ସହ ଗୋଷ୍ଠୀ ଶିକ୍ଷାଧିକାରୀ (ABEO), ଗୋଷ୍ଠୀ ସାଧନ କେନ୍ଦ୍ର ସଂଯୋଜକ (ABEO-CUM-BRCC), କୁଷ୍ଠର ସାଧନ କେନ୍ଦ୍ର ସଂଯୋଜକ (CRCC) ଓ ତଦାରଖ ସଦସ୍ୟ (Monitoring Member) ଏହି ଜୋତା ଆଦି ବିତରଣ ପ୍ରକ୍ରିୟାକୁ ତଦାରଖ କରିବେ ଏବଂ ଏହାର ସ୍ପଷ୍ଟତା ଓ ନିରପେକ୍ଷତା ଉପରେ ଗୁରୁତ୍ବ ଦେବେ ।

୧୮. ବିଦ୍ୟାଳୟର ପ୍ରଧାନଶିକ୍ଷକ ତାଙ୍କ ପାଖରେ ଗୋଟିଏ ହଳ ଜୋତା ଆଦି ଉପକରଣ ନମୁନା ଭାବେ ରଖିବେ । ଆବଶ୍ୟକ ହେଲେ ସେ ତଦାରଖକାରୀଙ୍କୁ ଏହି ନମୁନା ଦେଖାଇପାରିବେ ।

ସ୍ୱାକୃତି

୧୯. ପ୍ରତି ବିଦ୍ୟାଳୟର ପ୍ରଧାନଶିକ୍ଷକ ମାର୍ଗଦର୍ଶିକା ଅନୁସାରେ ସମସ୍ତ ପିଲା ଉତ୍ତମ ମାନର ଜୋଡା ଆଦି ଉପକରଣ ପାଇଛନ୍ତି ବୋଲି ଏକ ପ୍ରମାଣପତ୍ର ଦେବେ । ଠିକ୍ ସେହିପରି ପ୍ରଧାନଶିକ୍ଷକଙ୍କ ପ୍ରମାଣପତ୍ର କୁ ଆଧାରକରି ପ୍ରତି ବ୍ଲକ୍ ଶିକ୍ଷାଧିକାରୀ ଏକ ସାର୍ଟିଫିକେଟ ଜିଲ୍ଲା ପ୍ରକଳ୍ପ ସଂଯୋଜକଙ୍କୁ ଦେବେ । ଡକ୍ଟରଯାୟୀ ଜିଲ୍ଲା ପ୍ରକଳ୍ପ ସଂଯୋଜକ ମାର୍ଗଦର୍ଶିକା ଅନୁସାରେ ଛାତ୍ରଛାତ୍ରୀ ମାନେ ଉତ୍ତମ ମାନର ଜୋଡା ଆଦି ପାଇଛନ୍ତି ବୋଲି ଏକ ସାର୍ଟିଫିକେଟ ରାଜ୍ୟ ପ୍ରକଳ୍ପ କାର୍ଯ୍ୟାଳୟକୁ ପ୍ରେରଣ କରିବେ ।
୨୦. ପ୍ରତି ୭ ଦିନ ଅନ୍ତରରେ ଜୋଡା ଆଦି ବିତରଣ ସମ୍ପନ୍ନୀୟ ସୂଚନା ସରକାରଙ୍କର ହସ୍ତଗତ ହେବ । ଏଥିପାଇଁ ଜିଲ୍ଲା ସ୍ତରରେ (DEO-Cum-DPC) ମାନେ ତଥ୍ୟ ସଂଗ୍ରହ କରିବେ ।
୨୧. ଅନୁମୋଦିତ ବଜେଟ ରାଶି ମଧ୍ୟରେ ଜିଲ୍ଲାର ସମସ୍ତ ଯୋଗ୍ୟ ଛାତ୍ରଛାତ୍ରୀଙ୍କୁ ଜୋଡା ଆଦି ବଣ୍ଟନ ସୁନିଶ୍ଚିତ କରାଯିବ ।

ଉପରୋକ୍ତ ନିୟମକୁ ଭିତ୍ତିକରି ସ୍ୱଳ୍ପ ପଦ୍ଧତିରେ ଜୋଡା ଆଦି ଉପକରଣ ବଣ୍ଟନ କରାଯିବ । ନିମ୍ନ ମାନର ଜୋଡା ଆଦି ବଣ୍ଟନ ବା ଅସାଧୁ ଉପାୟ ଅବଲମ୍ବନ କରାଯାଉଥିବାର ନଜରକୁ ଆସିଲେ ସଂପୃକ୍ତ ବ୍ୟକ୍ତିମାନଙ୍କ ବିରୁଦ୍ଧରେ ଦୃଢ଼ କାର୍ଯ୍ୟାନୁଷ୍ଠାନ ଗ୍ରହଣ କରାଯିବ ।


ରାଜ୍ୟ ପ୍ରକଳ୍ପ ନିର୍ଦ୍ଦେଶିକା

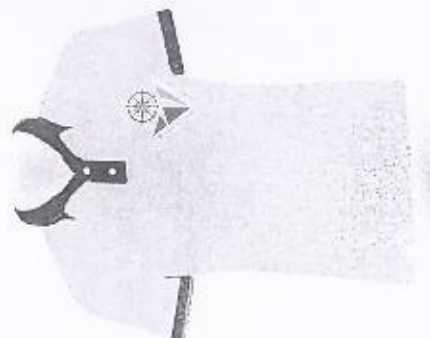


House Uniform - Elementary

Annexure - I





PANT SIDE AND FRONT



Annexure -II**Cap - Elementary**

Identity Card Design For Class I - VIII

 <p>ଓଡ଼ିଶା ସହକାର</p>	<p>ସ୍ୱରକାରୀ ଉଚ୍ଚ ବିଦ୍ୟାଳୟ, ନରାୟଣପୁର ନରାୟଣପୁର, କଟକ-୭୫୧୦୨୫</p>
<p style="text-align: center;">ପରିଚୟ ପତ୍ର</p> <div style="text-align: right; margin-right: 100px;">  <p>B+</p> </div> <p>ନାମ : _____</p> <p>ଶ୍ରେଣୀ : _____</p> <p>ଜନ୍ମ ତାରିଖ : _____</p> <p>ରୋଲ୍ ନଂ : _____</p> <p>ଫୋନ୍ ନଂ : _____</p>	
<p>ବିଦ୍ୟାଳୟ ଓ ଗଣଶିକ୍ଷା ବିଭାଗ</p>	<p>ପ୍ରଧାନ ଶିକ୍ଷକ/ଶିକ୍ଷୟିତ୍ରୀ</p>

Annexure - IV

Logo - Elementary



17

GOVERNMENT OF ODISHA
SCHOOL & MASS EDUCATION DEPARTMENT

No. 15437 / 1, Dt. 27/06/2023
SME-SSE-SH-0021/2023 (H-1)

Principal Secretary Commissioner-cum-Secretary Commissioner-cum-Secretary
Deptt. of MSME Deptt. of Mission Shakti Deptt. of School & Mass Education

To

All District Collectors

Sub: Engagement of Micro & Small Enterprise (MSE) Manufacturing Units/ WSHG Tailoring Units for Procurement and Distribution of School Uniform for class IX & X Students of Govt. and Govt. Aided Secondary Schools under Mukhyamantri Chhatra Chhatri Paridhan Yojna

Madam / Sir,

Mukhyamantri Chhatra Chhatri Paridhan Yojna is a flagship scheme of Government of Odisha. It strives to instil a sense of dignity and confidence among children of Secondary Schools by providing them with uniforms and other accessories. Secondly, to promote local (garment) manufacturing activities, it has also been decided to give preference to eligible MSE and SHG manufacturing units in the process of procurement of uniforms.

This document includes comprehensive guidelines to ensure collaboration/convergence between field-level functionaries of relevant departments i.e. MSME, Mission Shakti and S&ME departments. It is hoped that these guidelines would not only enable procurement of good quality uniforms under the Mukhyamantri Chhatra Chhatri Paridhan Yojna, but would also promote local garment manufacturing activities in odisha.

The guidelines given below include structural arrangements for implementation of the scheme at the block and district levels, processes to be followed and documents to be used/ maintained.

A. STRUCTURAL ARRANGEMENT:

There shall be committees for smooth implementation of the procurement process as given below:

A1. Block Level Committee: The Block Level Committee will be as follows:

- i. Block Development Officer (BDO) – Chairperson.
- ii. Block Education Officer – Member Convener.
- iii. Child Development Project Officer (CDPO) – Member.
- iv. Industrial Promotion Officer (IPO)- Member.
- v. BPC & Block Project Manager, Mission Shakti – Member.
- vi. Block Level Federation Leader – Member.

A2. District Level Committee: The District Level Committee will be as follows:

- i. Collector & DM- Chairperson
- ii. DEO cum DPC – Member Convenor.
- iii. District Social Welfare Officer – Member.
- iv. General Manager, DIC - Member
- v. District Project Coordinator, Mission Shakti- Member.
- vi. Gender Coordinator, SS- Member.

B. PROCEDURE FOR PROCUREMENT:

1. Director, Secondary Education will provide a timeline to the districts towards implementation of procurement and distribution of school uniforms for class IX&X students through MSE/SHG units. **(Annexure-1)**
2. The DSWO and GM, DIC will submit detailed list of SHG tailoring units (SHG includes SHGs, their federations, Product Groups (PGs) and Producer Companies (PCs) and MSE Manufacturing units (who will supply uniforms) to District Education Officer-cum-District Project Coordinator (DEO-cum-DPC) **(Annexure-2)**
3. After receipt of detailed list from DSWO and GM, DIC, Expression of Interest (Eoi) shall be floated at District level.
4. Expression of Interest (Eoi) floated by DEO-cum-DPC shall be widely published in different offices of the district as well as its blocks. **(Annexure-3)**
5. Interested MSE/SHG units will apply in prescribed format to the Block Education Officer for this purpose.
6. After receipt of application from MSE/SHG units, Block level meeting will be convened by the BEO under chairmanship of BDO. Applications received from the units will be verified in detail with respect to their physical location, production capacity and other details. The shortlisted units shall be physically inspected by the committee. Thereafter, basing on the field inspection the committee will send its recommendation to the district level committee suggesting tagging of units to schools (indicating number of students). **(Annexure-4 & 5)**

- MSE Manufacturing units/SHG within the Block/District will be tagged to schools (indicating number of students) for supply and distribution of school uniforms based on their capacity.
 - In other words, manufacturing capacity of MSE/SHG unit will be assessed and accordingly, will be tagged to nearby schools, depending on the number of students that can be covered by the respective MSE/SHG units.
7. After receipt of recommendation from Block level committee, District level committee meeting will be convened under chairpersonship of Collector & DM to examine the recommendation and approve it with or without change.
 8. After approval by the district level committee, DEO -cum-DPC will send the approved list to the schools for execution of agreement and placement of supply order with the tagged MSE/ SHG units, as the case may be. After getting supply order, the SHG/MSE units are to deliver uniforms within the stipulated time as per the agreement.
 9. In case a school is not tagged to an MSE/SHG unit, then the school will follow Samagra Shiksha guidelines (meant for elementary schools) for procurement of uniforms for its students.
 10. If a MSE unit and a SHG unit are equidistant from a school, first preference will be given to the SHG unit. The MSE unit will then be considered for the next nearest school(s).
 11. Since the price of each item is fixed, the best sample provided and confirming to the specification should be accepted.

C. EXECUTION OF AGREEMENT:

1. Formal agreement for this purpose will be executed between School Management Committee (SMC) / School Management and Developments Committee (SMDC) represented by HM-cum-member convener of School level and selected MSE Manufacturing units/ WSHG Tailoring units for procurement and supply of School Uniform. (Annexure-6)
2. E-Payment will be made at school level to MSE Manufacturing units/ WHSG Tailoring units for supply of school uniforms as per finance norms.
3. One pair of School uniform shall be kept in school for audit purpose.
4. For conflict arising at any stage regarding selection of SHG/MSE units or payment issues, the district level committee will take final decision.
5. Any legal dispute that arises at any stage, the same will be resolved within the jurisdiction of the concerned Districts.

6. Initial contract period for procurement and supply of School Uniform of MSE Manufacturing units/ WSHG Tailoring units will be one year.
7. However, if a question of cancellation of Supply order relating to MSE Manufacturing units/ WSHG units arises, the matter shall be jointly inquired by DEO-cum-DPC, GM, DIC & DSWO within 7 days and appropriate decision shall be taken in the district level committee. An agreement with the MSE/SHG unit may be terminated with one-week prior notice and shall be replaced by another MSE Manufacturing unit/ WSHG Tailoring unit from among the empanelled list or purchased through School Management Committee (SMC)/ School Management and Developments Committee (SMDC) as per decision of the district level committee.

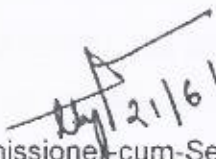
D. SETTLEMENT OF CLAIMS:

MSE Manufacturing units/ WSHGs units shall raise invoice to the School Management Committee represented by Headmaster-cum-Member Convenor at the end of the supply of school uniforms. Approved amount will be paid to MSE Manufacturing units/ WSHG units through e-payment within 15 days of receipt of claims.

This guideline is only meant for procurement of school uniforms for students of class IX&X in Govt. (S&ME Deptt. & Govt. Aided Secondary Schools, out of State Plan @Rs.550/- per student for the financial year-2023-24. The funds for the purpose will be released to SMCs/SMDCs by 10th June 2023 and school uniform will be supplied to the schools by 15th July 2023. The pattern for uniform is attached herewith.

Yours faithfully


 Commissioner-cum-Secretary
 Department of Mission Shakti


 Commissioner-cum-Secretary
 Department of School & Mass Education


 21.6.2023
 Principal Secretary
 Department of MSME