

COVERING LETTER
(In Bidder's Letter Head)

To

The DEO-cum-DPC,
Samagra Shiksha, Angul

Subject: Supply of supply of Band Uniform. - FINANCIAL PROPOSAL

Madam/Sir

I, the undersigned, offer to: supply Band Equipment's in accordance with your Tender Call Notice No. _____, Dated: _____. Our attached Financial Proposal is for the sum of Rs. _____ ***[Insert amount(s) in words and figures*]***.

The quoted rate is inclusive of transportation cost & delivery of the complete material at School point. I do hereby undertake that, in the event of acceptance of our bid, the supply shall be made in respect to the terms and conditions as stipulated in the BID document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of 90 days from the date of opening of the financial bid. I have carefully read and understood the terms and conditions of the Bid document and do hereby undertake to provide the article accordingly.

I understand that you are not bound to accept any proposal you receive.

I remain,

Yours faithfully,

Authorized Signatory *[In full and initials]*
Name and Designation of Signatory with Date and Seal:
Address of the Bidder:

Application of Financial Bid

SUPPLY OF BAND UNIFORM				
Item	Quantity (Approx.)	Specification & Brand	Quoted Cost per School	Total quoted rate (including transportation, taxes, packing, loading, etc.) Rs.
GIRLS BAND UNIFORM	02	As mentioned at Annex-A,		
BOYS BAND UNIFORM	09	As mentioned at Annex-B,		
Total Cost (Rs.)				

Signature of the Tenderer
With date and seal

AGREED TO ACCEPT THE TERM & CONTIDITIONS



SEAL WITH FULL SIGNATURE AND INITIAL

ANNEX -A
GIRLS BAND UNIFORM SPECIFICATION AND ESTIMATE

10

Sl No	Item	Description	Qty	Quated Price (₹)
1	Band Jacket/Coat	Similar design, tailored fit	30	
2	Skirt / Trouser	Matching with stripe	30	
3	Cap (Peaked/Feather Cap)	With plume/metal badge	30	
4	Shirt (White)	Cotton/polyester	30	
5	Necktie / Cravat	Golden/Red	30	
6	Waist Belt (Golden Buckle)	Synthetic/Leather	30	
7	Gloves (White)	Cotton	30	
8	Shoes (Black, Formal/Boot)	Leather/PU	30	
9	Shoulder Cord (Lanyard)	Golden braided	30	
10	Epaulettes (Golden/Silver)	Shoulder decoration	30	
11	Drum Major Baton		1	
12	Sash / Cross Belt	(Golden/Red)	7	
	Total			

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15

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ANNEX - B
BOYS BAND UNIFORM SPECIFICATION AND ESTIMATE

Sl No	Item	Description	Qty	Quated Price (₹)
1	Band Jacket/Coat	Embroidered, golden buttons, shoulder straps	30	
2	Band Trouser	With side stripe	30	
3	Cap with plume	Peaked cap, metal badge	30	
4	White Shirt	Inner wear	30	
5	Necktie/Cravat	Golden/Red	30	
6	Waist Belt	Synthetic/Leather with buckle	30	
7	White Gloves	Cotton	30	
8	Shoes (Black Boot/Formal)	PU/Leather	30	
9	Shoulder Cord (Lanyard)	Golden braided	30	
10	Epaulettes	Golden/Silver	30	
11	Drum Major Baton		1	
12	Sash / Cross Belt	(Golden/Red)	7	
	Total			

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SEAL WITH FULL SIGNATURE AND INITIAL

COVERING LETTER***(ON BIDDER/S'S LETTER HEAD)*****To****The DEO-cum-DPC,
Samagra Shiksha, Angul****Subject: SUPPLY OF BAND UNIFORM**

Madam/Sir,

I/We, the undersigned, request you to participate in the selection process towards **BAND UNIFORM** in accordance with your Tender Call Notice No _____ dated _____. I/We are hereby submitting our proposal, which includes Technical Bid and Financial Bid separately.

I/We, hereby declare that all the information and statements made in this Technical BID are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our Bid. Our Bid will be valid for acceptance up to **90 Days** from the date of opening of the financial BID and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

I/We, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the BID document. In case any provision of this BID document is found violated, then TIA shall without prejudice to any other right or remedy be at liberty to reject our Bid including legal action as per law.

I/We remain,

Yours faithfully,

Place:

BIDDER/S'S OFFICIAL SIGNATORY

Date:

Name & Designation with Rubber Stamp

AGREED TO ACCEPT THE TERM & CONTIDITIONS

19

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Bidder/s's Organisation (General Details)

Sl No.	Description	Full Details
01	Name of the Bidder/s	
02	Address for Communication Mobile No.: Email id :	
03	Name of the authorized person signing & submitting the bid on behalf of the Bidder/s: Mobile No. : Email id :	
04	Registration / Incorporation Details Registration No: Date & Year. :	
05	Self-declaration having no Black listed	
06	Confirm to carry out assignments as per the scope of work of the Bid Document	
07	Confirm to accept all the terms and conditions as specified in the Bid Document	

Place:

BIDDER/S'S OFFICIAL SIGNATORY

Date:
Rubber Stamp

Name & Designation with

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Check list of documents & Items to be enclosed with Technical Bid

Sl. No	Nature and Type of Document/Items	Whether enclosed (with page reference)	
		Yes / No	Page no.
1	Valid Aadhar Udyog Registration of the firm		
2	Valid PAN		
3	Valid GST Registration & up to date clearance Certificate		
4	Audited P/L Account & Turnover Certificate of last 3 years (2021-22, 2022-23 & 2023-24) must be submitted by the Bidder with Valid UDIN		
5	Turnover of the bidder must be average Rs. 50 lakhs in above 03 FY (proof copy enclosed)		
6	DD/Banker's cheque amounting to Rs.05,000/- as bid processing fee		
7	EMD in shape of Demand Draft / Bankers cheque		
8	Duly filled in, signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats.		
9	Authorization Letter from Manufacturer		
10	Bidder/OEM must submit ISO-9001:2015, ISO-14001:2015, ISO-45001:2018		
11	Sample of band Uniform must be submitted along with the tender documents		

Place:
Date:
Stamp/

BIDDER/S'S OFFICIAL SIGNATORY
Name & Designation with Rubber

Official Seal of the Firm.

AGREED TO ACCEPT THE TERM & CONTIDITIONS



SEAL WITH FULL SIGNATURE AND INITIAL

(In Bidder's letter Head)

To:

**The DEO-cum-DPC,
Samagra Shiksha, Angul**

Undertaking / Declaration

1. I, _____ Son / Daughter / Wife of Shri _____ Proprietor / Director / Authorized Signatory of the bidder, mentioned above, am competent to sign this declaration and execute this bid document;
2. I/we have carefully read and understood all the terms and conditions of the BID document and undertake to abide by them.
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my BID at any stage besides liabilities towards prosecution under appropriate law.
4. I/we also certify that our firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. / Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OSEPA and or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.
5. This is also certified that neither my-self nor my organization will be indulged in any corrupt practices so far as this bidding is concerned.

Authorized Signatory**Name and Designation of Signatory with Date and Seal:****Address of the Bidder**


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